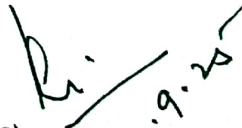


Notice

Date: 22nd September, 2025

All newly enrolled students of BA/ BSc/B.Com/B.Voc & PG 1st Year/Sem hereby informed that the registration on SPU portal has begun. Therefore all students should register themselves before the last date (30/09/2025). They must ensure to fill correct details as per their matriculation certificate and submit photocopy of Registration Form and +2 certificates.

महाविद्यालय के प्रथम वर्ष के स्नातक एवं स्नातकोत्तर के विद्यार्थियों को सूचित किया जाता है कि वे सरदार पटेल विश्वविद्यालय के पोर्टल पर जाकर स्वयं का 30 सितम्बर, 2025 से पहले पंजीकरण कर लें ताकि भविष्य में परीक्षा फार्म भरे जा सकें। पंजीकरण करने के उपरान्त महाविद्यालय कार्यालय को पंजीकरण फार्म की प्रतिलिपि जमा करवाएं। स्वयं से सम्बन्धित विवरण दसवीं कक्षा की अंकतालिका के अनुसार ही भरें साथ में बारहवीं की original mark sheet की प्रतिलिपि ही पंजीकरण करते समय upload करें।

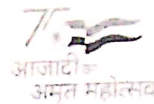

Principal
JLN Govt. College Haripur (Manali)
JLN GC Haripur (Manali)
Distt. Kullu (H.P.)-175108



Sardar Patel University, Mandi

www.spumandi.ac.in

"R. M. E. Branch (Examinations Wing)"



Annexure

Procedure for registration through the SPU Exam Portal:-

STEP - I: Account Creation

- I. Click on "**SPU Exam Portal (SPUEP)**" link on the University website (i.e www.spumandi.ac.in).
- II. Click on **Registration** tab and thereafter click on the link "**New Student Registration**".
- III. Provide your personal e-mail id. & mobile number.
- IV. Then click on "**send OTP**".
- V. An OTP will be sent on the provided mobile no. and e-mail id.
- VI. Enter the OTP received on mobile no. as well as that on the email id.
- VII. Complete the account creation by clicking on "**Register**" button.
- VIII. On successful account creation, password will be sent on registered E-mail id/Mobile Number.

STEP - II: Registration Form Submission

- I. Click on the link "**Fill Registration Form**".
- II. Login by entering either registered email id/Mobile Number and the password provided in STEP - I.
- III. Fill all the required details (i.e Admission Details, Personal Details, Pre-Admission Details & Education Details) in the **Student Registration Application Form**.
- IV. Upload all the supporting documents (i.e. Photograph, Signature, 10th Mark sheet, 12th/ Last Exam Mark sheet or Qualifying Exam Mark Sheet & Bonafide Certificate) as per required sizes/formats.
- V. Complete your **Registration Application** by paying the requisite registration fees by clicking on **Pay button**.
- VI. Applicant will be redirected to Payment Gateway for online payment of fee through Credit/ Debit Cards, UPI and Net Banking. Once the students have made the payment, they should stay on the screen till; they are redirected to Main Page which will display their 'Submitted form' and 'Transaction Receipt'.

*Note: If payment has been deducted from your bank account and the receipt is not generated, but message has been received to you via email or SMS i.e. "**Your payment for Ease buzz ID-successfully completed.**", it means your payment is received successfully. Payment will be updated within 72 hours and no need to make payment again.*

- VII. After successful fees payment, student may go to Print Application tab and keep the printout of the submitted **Student Registration Application form** for future references or records.

In case of any query or problem in filling of the registration form, the students may contact the examinations branch on Tel. No. 01905-236895 or email id. rme@spumandi.ac.in

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Asst. Registrar (Exams)

